

SCHEDULE A
Effective November 23, 2007

1. CAFN Boards and Committees Categories

Boards and committees are to be assigned to one of the following categories based on their responsibilities.

Note: This scale applies ONLY to internal CAFN boards and committees. The General Assembly does not fall within this policy. A General Assembly policy is under development.

**CATEGORY A: No Honorarium
Technical**

Boards and committees that are:

- Highly temporary in nature with a limited project-specific mandate; or
- Appointed or designated CAFN staff or Council members.

**CATEGORY B: Honorarium of \$100/day
Advisory**

Committees including:

- Elders Senate;
- Youth Council Executive;
- Community representatives;
- Play an advisory role; OR
- Of a temporary nature.

**CATEGORY C: Honorarium of \$200/day
Advisory**

Boards and committees with:

- Some independent decision-making authority; or
- Appointed or designated by Chief and Council or Management; or
- Designated by policy or terms of reference;
- Medium to high impact on government or the public of decisions or recommendations.

**CATEGORY D: Honorarium of \$300/day
Adjudicative or Independent**

Boards and committees with:

- Independent decision-making authority; or
- Adjudicative role; or
- High impact on government or public of decisions or recommendations.

CATEGORY Y: Honorarium \$25 or \$50/day

Youth

- All youth who attend Youth Council meetings;
- Youth under 16 receive honorarium of \$25/day;
- Youth ages 16-23 receive honorarium of \$50/day.
- Youth Council Executive members receive honoraria under Category B.

2. HONORARIA

- Honoraria are to be paid in accordance with the category assigned to a given board or committee, as listed in section 4 below.

- Honoraria will be paid at one-half the daily rate for meetings of less than four hours.

- Time spent in travel from communities outside Haines Junction or Whitehorse (or other selected meeting location) to a board or committee meeting will be pro-rated for an honorarium at half the normal rate, provided that the travel occurs on a day other than a meeting day, or that the travel occurs on a day when the board or committee is meeting for less than four hours and appointees are receiving honoraria at one-half the daily rate. Travel times for members should be consistent when traveling the same distance. (Note: This applies to the Elders Senate Executive and Youth Council Executive, but not to the larger Youth Council or Elders Senate.)

- In recognition of extra workload that may be placed upon the chair of a board or committee, a chair may be paid an additional amount, not to exceed fifty percent (50%) of the regular honorarium as recommended by the Director and approved by Chief and Council. Equal co-chairs and acting chairs (when fulfilling Chair responsibilities) are also eligible for the additional amount available for chairs.

-Honoraria will also be paid to chairs, equal co-chairs, and acting chairs for required preparation time, up to a maximum of the scheduled duration of a meeting (i.e. additional honoraria will be pro-rated up to one day for a planned one-day meeting based on the actual number of hours spent preparing). Other appointees to boards and committees are not eligible for honoraria for preparation time.

3. EXPENSES

- Reimbursement of expenses incurred shall be made in accordance with approved CAFN travel rates. (Note: This does not apply to all youth and elders who attend the Elders Senate or Youth Council, only the Executives for both bodies.)

4. LIST OF BOARDS AND COMMITTEES BY ASSIGNED CATEGORIES

Name	Function	Honoraria Category	Honoraria Rate
Administrative Appeal Tribunal Board	Adjudicative	D	\$ 300.00
C/A Education Advisory Committee	Advisory	C	\$ 200.00
*C/A Trust Board	Independent	D	N/A
CAFN Land Committee	Advisory	C	\$ 200.00
Election Committee	Advisory	C	\$ 200.00
Elders Senate	Advisory	B	\$100.00
Elders Senate Executive Committee	Advisory	C	\$ 200.00
Housing Committee	Advisory	C	\$ 200.00
Management Committee	Advisory	A	N/A
Youth Council Executive	Advisory	B	\$100.00
Youth Council	Advisory	Y	\$25/\$50

* *Set own rates*