



# CHAMPAGNE AND AISHIHIK FIRST NATIONS

## Request for Proposal

### Da Ku Cultural Centre Strategic and Implementation Plan

Champagne and Aishihik First Nations would like to engage with prospective consultant(s)/contractor(s) to assist and support the development of a culturally-relevant strategic and implementation plan for Da Ku Cultural Centre that will guide the direction of community impact and work plans over the next five years.

#### Project Scope:

Draft a strategic and implementation plan that will:

- Review relevant CAFN historical, foundational and recent documents, to support the understanding of community needs and the spirit and intent of creating the Da Ku Cultural Centre;
- Include an engagement process to facilitate input from CAFN Citizens, staff, leadership, partners, tenants, and other stakeholders;
- Provide thematic review and summary of directives related to Da Ku Cultural Centre functions and programming;
- Include a document that reflects community and staff input and provides strategic planning and directives;
- Include an annual plan that outlines timelines and resources to meet identified goals and respond to the needs of the CAFN Community vision of DKCC functions; and
- Identify and consider potential economic opportunities.

Development of this plan will be completed in collaboration with the Senior Directors of Citizen Services and Nation Services to ensure timelines and draft summaries to meet targets.

**Contract Period:** 5 months from signing the contract, with final report no later than December 2020.

**Requirements:** The proposals will be evaluated based on the following:

- Completeness of overall proposal including the elements of background research and consultative engagement and community/stakeholder facilitation
- Relevant qualifications, and experience in conducting community wide engagements and product delivery based on project scope and desired outcomes
- Competitive costs analysis providing values of conduct and final delivery of product

Please send an email to [kreid@cafn.ca](mailto:kreid@cafn.ca) for more information.

**Deadline for Submission:** 4:30 p.m. August 3, 2020

Email submissions to [kreid@cafn.ca](mailto:kreid@cafn.ca)