

Use this application to apply for a temporary lot allocation in a designated CAFN subdivision. For assistance in completing this form, please contact CAFN Property Services at **867-634-4200**. This document is confidential and will only be viewed by authorized employees of CAFN.

## Applicant Checklist

- Obtain and review the application packet and lot information package
- Select Lots you are interested including 2nd, 3rd, Etc. choices
- Application form completed and signed
- Application reviewed with Property Services and approved for recommendation to Council
- Application Deposit paid
- Approval by Chief and Council for Temporary Allocation
- Acceptance of Letter of Offer for Temporary Allocation
- Sign Certificate of Temporary Allocation

## 1. Applicant Name(s)

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## 2. Contact Information

Cell Phone \_\_\_\_\_ Other Phone \_\_\_\_\_ Email \_\_\_\_\_

## 3. Current Address

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

## 5. Lot Offer Type:

The lot(s) I am applying for are offered through:

Draw

Open Application (proceed to Section 7)

## 6. Lot Preferences for a Draw

Draw Code (year) \_\_\_\_\_

Lot Preferences (only list lots that you are interested in):

1st Choice: \_\_\_\_\_

2nd Choice: \_\_\_\_\_

3rd Choice: \_\_\_\_\_

4th Choice: \_\_\_\_\_

5th Choice: \_\_\_\_\_

(List additional choices separately, if applicable)

## 7. Open Application Lot Request:

Subdivision \_\_\_\_\_

Lot Number \_\_\_\_\_

## 8. Construction Plan

A primary dwelling must be constructed that meets all Building Requirements for the allocated lot as described in *Standard Building Requirements and Permitted Uses of Subdivision Lots* and in the *Specific Requirements and Permitted Uses of Lots*.

### Physical Plan Worksheet

#### A. Type of Construction:

\_\_\_\_\_ Site Built

\_\_\_\_\_ Stick Frame

\_\_\_\_\_ Log

\_\_\_\_\_ Other

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#### OR

\_\_\_\_\_ Modular Home (constructed off site and assembled on site)

\_\_\_\_\_ Mobile Home (constructed on a chassis)

#### B. Foundation Type

\_\_\_\_\_ Cribs/Blocking

\_\_\_\_\_ Slab

\_\_\_\_\_ Crawlspace

\_\_\_\_\_ Basement

## C. Foundation Material

\_\_\_\_\_ PWF (preserved wood foundation)  
 \_\_\_\_\_ Concrete  
 \_\_\_\_\_ Other, Specify: \_\_\_\_\_

D. Number of living units \_\_\_\_\_

E. Number of floors \_\_\_\_\_

F. Number of bedrooms \_\_\_\_\_

G. Number of bathrooms \_\_\_\_\_

H. Total living area footprint, Square Feet \_\_\_\_\_ \*

I. Garage or Workshop, Other out-building: Square Feet (if applicable) \_\_\_\_\_

J. Exterior Decks, Square Feet \_\_\_\_\_

K. Heating Type(s):

\_\_\_\_\_

## Financial Plan Worksheet

(Complete Section A **OR** Section B)

### A. Site-Built

Estimated Cost per Square Foot of Living Area: \$

\_\_\_\_\_

Cost per sq. ft. x living area sq. ft.\* = Estimated Construction Cost of living area

\_\_\_\_\_

### Additional Costs:

Cost of garage/workshop/accessory building area: \$

\_\_\_\_\_

Cost of exterior decks: \$

\_\_\_\_\_

Service connections (power, water/storage building, sewer/septic field):

\$ \_\_\_\_\_

Course of construction insurance for estimated duration of build:

\$ \_\_\_\_\_

Contingency percent (minimum 10%)

\_\_\_\_\_

(Cost of Living Area + Additional Costs) x (1+Contingency %) =

\_\_\_\_\_

Total Site-Built Construction Cost Estimate \$

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**B. Modular or Mobile Home**

Manufacturer's Cost Quote, Delivered and Assembled: \$

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Foundation and Skirting Cost Estimate: \$

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**Additional Costs**

Service connections (power, water/storage building, sewer/septic field):

\$ \_\_\_\_\_

External Decks, Garages, Workshops: \$

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Course of construction insurance for estimated duration of build:

\$ \_\_\_\_\_

Contingency percent (minimum 10%)

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(Modular or Mobile Home Cost + Foundation Costs + Additional Costs) x (1+Contingency %) =  
 Total Modular/Mobile Cost Estimate: \$ \_\_\_\_\_

**C. Source of Funds**

**i. Cash**

Current Savings: \$

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Cash Equity from Sale of Real Estate or Investments: \$

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Other Sources of Cash: \$

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Total Anticipated Cash: \$

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**ii. Debt**

Bank or Mortgage Lender Financing: \$

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Amount Pre-Approved: \$

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Personal Loans: \$

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Other Loans: \$

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Total Anticipated Debt: \$

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i **iii. Sweat Equity (owner's labor)**

Value of Labor = Cost of Hired Labor for the equivalent services

Skill	Evidence of Proficiency	Value of Labor
<i>Example: Electrical Wiring</i>	<i>Licensed Electrician</i>	<i>\$10,000</i>
		\$
		\$
		\$
	Total Value of Sweat Equity	\$

Cash + Debt + Sweat Equity = Total Funding: \$

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(Total Funding must equal or exceed Total Cost Estimate)

## 9. Applicant's Acknowledgment and Signature

- I attest that the above application information is true and accurate.
- I have reviewed and understand the Standard and Special Building Requirements of the Application Package for the lot (s) I am applying for.
- I understand that I am applying to Chief and Council for the Temporary Allocation of a Residential Building Lot. If granted, I must fulfill Building Requirements and other requirements to obtain a full Allocation or Lease of the Lot.
- I understand that I may forfeit my Application Deposit, any improvements I make to the lot, and the rights of use of the allocated lot if I do not fulfill the Building Requirements and other requirements of the Temporary Lot Allocation.
- I understand that an Allocation or Lease of CAFN Settlement Land is a provision of land use rights and is not land ownership.

Applicant Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

**CAFN OFFICE USE ONLY**

Initial Application Submission Received by: \_\_\_\_\_

Time: \_\_\_\_\_ Date: \_\_\_\_\_

Eligibility Confirmation Complete \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_ Registrar: Citizenship and Age

\_\_\_\_\_ Finance: No arrears or is honoring a repayment plan

Physical Plan conforms with Standard and Specific Lot Requirements

Financial Plan attests to reasonable and adequate sources of funds:

Application Deposit Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Application Approved for recommendation to Council by Property Services by:

\_\_\_\_\_ Date: \_\_\_\_\_

If Draw:

Draw List Sequence Number: \_\_\_\_\_

Draw Lot Assigned: \_\_\_\_\_

Letter of Offer approved by Chief and Council: \_\_\_\_\_

Date: \_\_\_\_\_

Letter of Offer signed by Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Certificate of Temporary Lot Allocation Issued: \_\_\_\_\_

Date: \_\_\_\_\_