



CHAMPAGNE AND AISHIHIK FIRST NATIONS

Application Form Entrepreneur Equity Fund (“EEF”)

Attn. CAFN Economic Development Officer/Manager

Date applied:

PART 1 - Applicant Information – tell us about yourself		
1.	Applicant Name Mailing address Residential address Email address Phone number Alternate phone number	
PART 2 – Business Information – tell us about your business/business idea		
2.	Business Name Mailing address Email address Phone number Alternate phone number website/instagram/social media etc... (if any) CRA/Business Number	
3.	Is your organization incorporated and in good standing?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	How long has your business been in operation or when do you plan to start operations?	
5.	Does your business/do you do any of the following (tick box if yes and state how)?	<input type="checkbox"/> <i>enhance employment opportunities for Citizens in the Traditional Territory and throughout the Yukon</i> <input type="checkbox"/> <i>provide a supportive business/employment environment for Citizens</i>

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		<ul style="list-style-type: none"> <input type="checkbox"/> <i>support businesses to hire Citizens;</i> <input type="checkbox"/> <i>help Citizens build personal wealth and increase self-reliance, thereby contributing to CAFN’s vision of a self-reliant people;</i> <input type="checkbox"/> <i>cultivate a culture of employment amongst Citizens; and</i> <input type="checkbox"/> <i>promote economic development consistent with the Final Agreement (Chapter 22)</i>
6.	Principal Owners	<i>If you, the Applicant, are applying for an existing business - list the principal owners of the business and any other owners?</i>
7.	Business Structure (if existing business)	<i>Describe your businesses mandate, governance structure, primary business activity or service.</i>
8.	Location of the business	<i>Where is your business located (i.e. Yukon, CAFN Settlement Land, etc...)</i>
9.	Business Description	<p><u><i>The maximum number of words is 1000</i></u></p> <p><i>*Describe your business in simple terms keeping in mind the purpose of the program (EEF), answer the questions of:</i></p> <ul style="list-style-type: none"> <i>- what do you intend to do?</i> <i>- how you intend to do it?</i> <i>- who will be involved in the business?</i>
10.	<p>What jobs might be created (if any) for CAFN Citizens and where would those jobs be located?</p> <p><i>*Refers to employment that does not exist prior to the project, but that would be created if the project is funded by under EEF.</i></p>	

PART 3 – Eligibility – do you/your business qualify for EEF program funding?		
11.	Applicant Eligibility	<p><u>Check all that apply</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> a Citizen for at least 12 months <input type="checkbox"/> enrolled under the Äghàatān (My Relatives) Enrollment Act <input type="checkbox"/> a Canadian resident
12.	How much funding are you applying for in total in this Application?	<ul style="list-style-type: none"> <input type="checkbox"/> Less than \$5,000 <input type="checkbox"/> \$5,000 - \$10,000
13.	What is the nature of the equity you are providing?	<ul style="list-style-type: none"> <input type="checkbox"/> EEM – you must provide a 50% contribution <input type="checkbox"/> Business Studies – you must provide a 25% contribution.
14.	<p>If you are applying for EEM, what are you proposing to spend your EEM contribution on?</p> <p><i>**You must spend your EEM contribution on an eligible expenditure. Please describe your proposed eligible expenditure.</i></p> <p><i>The following <u>are NOT</u> eligible expenditures for the Policy:</i></p> <ul style="list-style-type: none"> • Salary, pension and benefits No • Passive investments No • Capitalization costs including the establishment or expansion of financial instruments (shares or a portion of an asset which will be capitalized over time) No • Bad debt expenses and expenses associated with collections No • Costs for services provided by a federal or provincial/territorial or First Nations government No 	<ul style="list-style-type: none"> <input type="checkbox"/> Contractors, payment of honoraria to elders and other experts <input type="checkbox"/> Overhead, including, but not limited to, rent, utilities, supplies, minor repairs and maintenance, accounting and audit services, and insurance; <input type="checkbox"/> Minor machinery and equipment including dogs/dogsleds/horses, and related equipment (i.e. equine therapy); <input type="checkbox"/> Communications, including, but not limited to, development of content, translation, dissemination, advertising, and signage; <input type="checkbox"/> Professional, consulting, advisory and other services, including fees, travel, and report production; <input type="checkbox"/> Attendance at or participation in training and professional development programs, conferences, workshops, seminars, events, and meetings, including but not limited to tuition, registration, travel, testing and evaluation; <input type="checkbox"/> Work experience including travel; <input type="checkbox"/> Vehicles - recipients can only use EEM funding to pay for vehicles that are used primarily for business purposes (i.e. more than 50% of the time), essential for their business, identified clearly for the purpose of the business (i.e. stickers on vehicle), and are insured as commercial/business vehicles (up to a maximum of \$5,000.00); <input type="checkbox"/> Preparation, organization and delivery of conferences, workshops, seminars, events, meetings and information sessions,

		<p><i>including, but not limited to, room and equipment rentals, food and beverage, promotion, presenters' or facilitators' costs, and travel;</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> <i>Preparation, organization and delivery of training and professional development, including, but not limited to, curriculum and materials, rentals and travel;</i> <input type="checkbox"/> <i>Land surveys and appraisals</i> <input type="checkbox"/> <i>Awareness and information sessions, training, and communications relating to environmental promotion and compliance;</i> <input type="checkbox"/> <i>Feasibility studies, marketing, advertising, and promotion;</i> <input type="checkbox"/> <i>Materials and tools to support small business people/artists for arts and crafts (but not hobbies) including, but not limited to, beads, fur, material, sewing supplies, paint, silver for jewelry, instruments, etc.; and</i> <input type="checkbox"/> <i>Land/property acquisition costs are eligible when the acquisition of land/property is an essential part of the business.</i>
<p>15.</p>	<p>If you are applying for funding for a Business Study, please provide details about your plans.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> <i>feasibility or business planning;</i> <input type="checkbox"/> <i>market studies;</i> <input type="checkbox"/> <i>research or assessment;</i> <input type="checkbox"/> <i>technical research;</i> <input type="checkbox"/> <i>product design or engineering; or</i> <input type="checkbox"/> <i>Architectural studies.</i>
<p>16.</p>	<p>Are you in good standing with CAFN?</p> <p><i>(do you owe any money to CAFN and if so, are you in a repayment plan with CAFN and have you made payments to CAFN according to your payment plan for a period of at least 6 months?)</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> YES <input type="checkbox"/> NO
<p>PART 4 – Risk</p>		
	<p>Business Risk(s)</p> <p><i>List any identified risks associated with specific business activities; these may include risks to the work plan, budget, staffing, shipping, and identify the mitigation strategies you will use to minimize the impact of these risks in order to ensure the successful completion of your project.</i></p>	

PART 5 – Supporting Material Checklist

I have attached all of the following MANDATORY documents with my application (check as completed):

- Completed detailed **Budget**, listing all sources of funds for this project and all planned expenditures
- Confirmation of Financial Contributions and/or Letters of Support** from project partners confirming financial/ in-kind contributions and general support for the project, as applicable
- Business or Strategic Plan** (Any strategic plan, business plan or other documents that show how the project relates to the organization’s overall vision and mandate should be submitted)
- Other relevant documents** (This could include previously completed feasibility studies, community plans or consultation documents, third-party market analysis, or other documents that demonstrate economic opportunity). Please list as applicable:
 - _____
 - _____
 - _____

PART 6 - Other Considerations

Declaration – Amounts Owning

Declare any amount currently owing in default to CAFN or any other government

e.g. CAFN or Canada Revenue Agency

PART 7 - Authorization

Notice to Applicants - Privacy Act Statement

The information collected in your application will be used, and may be disclosed, for the purposes of assessing the merits of your application. As part of the assessment process, the information may be shared with external

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consultants, review committee members, officials in other departments, CAFN officials and/or members of CAFN's First Nations Council.

It may also be used and/or disclosed for policy analysis, research, and/or evaluation purposes. In order to conduct these activities, various sources of information under the custody and control of CAFN may be linked.

In the event that the application contains personal information, the personal information will be administered in accordance with the Privacy Act (Yukon) and/or any relevant CAFN legislation, regulations, policies or procedures. The application is also subject to the Access to Information Act ("ATIA"). The ATIA provides every person with a right of access to information under the control of the department, subject to a limited set of exemptions.

**Initials: _____
Read & Agreed**

Signature & Authorization: This section is to be completed by the applicant

Name: _____

Title: _____

SIGNATURE: _____

DATE: _____