CHAMPAGNE AND AISHIHIK FIRST NATIONS

Short Term Service

Expression of Interest – Posted November 17, 2025

Takhini River Subdivision Residential Expansion – Community Meeting
Takhini New Community Hall
Thursday, December 4, 2025

Head Cook (1)
1.5 Days (includes shopping)
Salary: $275.00/day
Duties: ***Prepare Open House PM snacks (4-6 pm), and a Dinner (6-8 pm) for 40-50 people.***

- Shop and purchase groceries and supplies within the budget provided
- Store food per Food Safe regulations
- Supervise Assistant Cook and Cook Helper, and ensure service areas are kept clean
- Keep cooking area clean during and at the end of the event
- Submit receipts and leftover food is distributed as per the responsible Department's instructions
- **Must have Food Safe Level I/II and previous experience, First Aid is an asset.**

Assistant Cook (1)
1 Day
Salary: $225.00/day
Duties: Assist Head Cook with:

- Unloading, food storage, food preparation, service and clean up
- Set up and dismantling of serving area, and assist with meal serving
- Clean up Kitchen and Service areas at end of meals and at the end of event
- Other duties as required by Head Cook
- **Must have Food Safe Level 1**

Cook's Helper
1 Day - Salary: $175.00/day
Duties: Assist Head Cook and Assistant Cook with

- Assist with washing dishes and drying dishes
- Clean cooking and serving areas during and at the end of event
- Help the Head cook when required with food prep, on the morning of event
- Set up and dismantling of serving area, and assist with meal serving if necessary
- Final sweep and mop of the hall and kitchen facilities floors
- Other duties as required
- **Food Safe Level 1 is an asset**

Hall Cleaner/Set up
1 Day - Salary: $150.00/day
Duties:

- Ensure tables and chairs are set up, and maintained by clearing plates, garbage, containers, recycling
- Help clear tables during the event, keep beverages area clean
- The washrooms will be maintained continuously and stocked.

All applicants must submit: a Vulnerable Sector Check and an updated resume with copies of all updated certificates. CAFN will not be responsible to submit anyone's name via a phone call or email instruction. *CAFN's Human Resources Policy will apply.*

We thank all those who apply but only those selected for further consideration will be contacted

Deadline for submission: 3:00 pm on November 28, 2025

Send current Resume and supporting documents to:

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