




# CHAMPAGNE AND AISHIHIK FIRST NATIONS

## Community Health and Well Being Grant Policy Dän Ts'än Nännji (People Helping People)



Approved by Chief and Council: April 8, 2026  
Effective Date: April 8, 2026

Finance Department  
Champagne and Aishihik First Nations  
Haines Junction | Whitehorse, Yukon


  
Dän nätthe äda K'úkhjá  
Chief Barb Joe

## 1. Vision of Champagne and Aishihik First Nations

*Champagne and Aishihik First Nations*

*Vision Statement*

*Dákwän Shadhäla yè Äshèyi Kwädän dá government yè,  
dän shäw ghüle du n-däsäduye shi.  
Dän dèts'än shäw näkutth'et du n-läts'än näkune ní.  
Kwädqy dän k'è, dákeyi shu dákeyi ye dákwänje shu ghäts'ukhí nü.*



*We, the Champagne and Aishihik First Nations people and government  
Shall promote a healthy, unified and self-reliant people,  
While conserving and enhancing our environment and culture.*

## 2. Definitions

The following definitions apply in this Policy:

**“Applicant”** means a CAFN Citizen that submits a completed funding application for the Grant under this policy. A custodial parent or legal guardian must make an application on behalf of a CAFN citizen under the age of 19 (nineteen);

**“CAFN”** means Champagne and Aishihik First Nations (Shadhäla yè Äshèyi kwädän);

**“Canadian Resident”** means a person who is ordinarily resident in Canada according to the Income Tax Act (Canada) and is not temporarily residing outside Canada;

**“Citizen”** means a person enrolled as a citizen of Champagne and Aishihik First Nations in accordance with the CAFN *Constitution* and CAFN’s *Äghàatän (My Relatives) Enrollment Act*;

“**Dank’e**” means “Our way” in Dákwänjē. Dän K’e – our way of knowing, doing and being – is our path forward, restoring our ancestors’ vision for the future;

“**Dän shāwthän**” means a CAFN cultural value referring to good people creating a strong and supportive community, where individuals help one another, care for families and the land, and honour ancestral wisdom;

“**Eligible Citizen**” means a Citizen who meets the eligibility criteria for the Grant;

“**Finance Policy**” means CAFN’s Finance Policies and Procedures, including section 7-820 (Donations), approved September 18, 2015, and amended July 20, 2022;

“**Good Standing**” means that an Applicant is in compliance with the reporting requirements under the Policy;

“**Grant**” means funding provided under this Policy to support activities that promote the health and wellbeing of CAFN Citizens and the CAFN communities;

### 3. Purpose – Why does CAFN have a Community Health and Well Being Grant?

The First Nations Council may make an annual allocation from the spending policy during the annual budgeting process for a Community Health and Well-Being Grant (the “CHWB Grant”, or the “Grant”) to help Eligible Citizens:

- create łat’adinch’e (Connections) amongst Champagne and Aishihik Dän;
- support the revitalization of clan identity (*Käjèt* (Crow) and *Agunda* (Wolf));
- promote Dän k’e (our way of knowing, doing and being – restoring our ancestors’ vision of the future);
- share of Dän Shāwthän values or activities;
- get out on Dän Keyi (Our people’s land);
- pursue Shakat (go out hunting in the summertime);
- take part in cultural activities, language, spirituality, ceremonies, and traditional foods and medicines;
- create positive and meaningful connections amongst Äshāw Dän (Elders) and Shāna Dän (Youth);
- achieve emotional, spiritual and mental health through traditional activities;
- nurture mental, emotional, spiritual and physical health through well-balanced life;
- pursue physical activity through recreation; and
- focus on holistic well-being;
- with their financial needs.

### 4. Scope – What is the scope of this Policy?

The Policy applies to Grant administrators and Applicants and is intended to achieve the following goals:

- to ensure that the Grant is administered fairly and consistently; and

- to make the rules for the administration of the Grant, including the criteria for decision-making and the process for applications, clear to Applicants.

## 5. Eligibility

### 5.1 Who is eligible to receive the Grant?

An Applicant must meet the following criteria for a period of twelve months prior to the date of their application to be eligible for the Grant:

- be a Citizen;
- be enrolled under the *Āghàatān (My Relatives) Enrollment Act*;
- be a Canadian Resident;
- an Applicant must be in Good Standing under the Policy to be eligible for the Grant.

### 5.2 Expenditures being claimed must be in accordance with sections 1 (Vision) and 3 (Purpose). Below are some examples of permitted uses in accordance with sections 1 (Vision) and 3 (Purpose) of the policy.:

#### Arts, Culture, Heritage, and Language

- Costs to attend cultural activities;
- Equipment and supplies for traditional pursuits;
- Film-making, written works, plays and exhibitions;
- Art, craft, and musical supplies and equipment;
- Funeral and potlatch costs and travel not covered by other programs

#### Economic Development

- Costs related to business licenses, business planning, and business insurance;
- Office equipment and business supplies;
- Business start up costs not covered by other programs.

#### Education, Training, Bursaries, and Scholarships

- Assistance with post-secondary education beyond what's available from other programs;
- Special equipment or learning tools for K—12 students, including computers;
- Attendance at conferences and workshops for personal and career advancement.

#### Health, Home Care, Wellness, and Medical

- Specialist therapy or treatment not covered by other programs;

- Personal Travel;
- Travel and escort costs not covered by other programs;
- Palliative and other home care support not covered by other programs;
- Doctor, eye, ear, dental and other specialist treatment and equipment not covered by other programs;
- Medication;
- Emergency financial assistance (e.g. loss of income from unforeseen health related circumstances) not covered by other programs;
- Financial assistance for children's, infant and pregnancy items and education resources not covered by other programs;
- Costs related to after-care treatment not covered by other programs;

### **Housing**

- Repairs;
- Rent;
- House upgrades.

### **Miscellaneous**

- Personal electronics, including TVs, computers, laptops and cellphones;
- Winter tires;
- Specialty clothing, including winter gear and work clothing;
- Vehicle repairs;
- Fuel and utilities;
- Down payments for vehicles;
- Bill payments;
- Debts previously accrued for an allowable use;
- Registered Education Savings Plans (RESPs), Registered Retirement Savings Plans (RRSPs), Tax-Free Savings Accounts (TFSAs), or other legitimate investments.
- Legal fees for resolution of family or other personal matters;
- Gardening supplies and tools.

### **Sport and Recreation**

- Financial assistance to participate in sports tournaments;
- Registrations for sports leagues;
- Sports equipment.

### **Traditional Pursuits**

- Trapping equipment;
- Hunting and fishing equipment;

- On the land activities;
- Materials and other building costs for a cabin in the bush.

## 6. Application Process – *How do I apply for the Grant?*

Applicants may apply for up to \$1,000.00 (including GST) from the Grant by submitting the following before March 14 of the fiscal year in which a proposed purchase using the Grant is planned:

- a complete application form;
- a signed waiver; and

Receipts must be submitted on or before March 31<sup>st</sup>.

Review and approval may take up to two weeks. Funding and budget limitations may impact availability of the Grant.

Eligible applicants under the age of 19 (nineteen) are not eligible to make an application. Instead, a custodial parent (either by birth or adoption) or legal guardian must make an application on their behalf.

## 7. Financial Restrictions

The Grant is subject to the following financial restrictions:

- the Grant is replenished annually from April 1<sup>st</sup> to March 31<sup>st</sup> (i.e. the fiscal year);
- eligible applicants who do not access their annual grant will have their allotment accrue to the next year, for a maximum of four years that can be claimed in one fiscal year. The accrual period will start on the effective date of this policy.
- a Citizen who fails to meet the funding requirements of the Policy (including submitting original receipts) is ineligible for the Grant for the following three (3) fiscal years or until funding requirements have been met. The Grant does not accrue for the period of ineligibility but can accrue if receipts are submitted within the three fiscal years of ineligibility;
- the receipts must match the approval and must be in the name of the Applicant or the purchase must be made on behalf of the Applicant – if you change your mind about what you want to purchase after receiving an approval or the Grant itself, you must contact the administrator of the Grant to report the change and have it amended on your application form and approved accordingly, before making a different purchase;
- if original receipts cannot be provided by March 31, the Applicant can choose to repay the funds to ensure the applicant remains in Good Standing;
- handwritten receipts can be accepted under the Policy, if the seller's name and contact information is clearly stated on the receipt so that the purchase can be verified by CAFN;
- Applicants will not be reimbursed for the purchase of alcohol, cannabis, tobacco and illegal substances or items;

- Applicants cannot submit receipts under this policy that they have been reimbursed for under other CAFN programs.

## 8. Authority for Decision-Making

8.1 Applications are submitted to CAFN and they are reviewed and processed in the order they are received (until the Grant is exhausted).

8.2 CAFN Administration reviews applications to confirm the following:

- that applications are complete;
- that Applicants meet the eligibility criteria (s. 5); and
- that the proposed purchase is consistent with the purpose (s. 3).

8.3 The administrator of the Grant then makes recommendations to the Director of Finance about whether or not to provide the Grant to the Applicant.

8.4 The Director of Finance makes final decisions on applications for the Grant.

8.5 If an application is rejected, written notice with reasons will be provided to the Applicant within thirty days of the decision.

## 9 Appeals

9.1 An Applicant may appeal the decision of the Director of Finance on their application to the Executive Director on the following grounds only:

- a. their eligibility for the Grant, or
- b. the eligibility of their proposed purchase for the Grant.

9.2 To appeal the decision, an Applicant must, within thirty (30) days from the date on which they received written notice of the decision, request a review of the decision by the Executive Director.

9.3 The Executive Director shall, in consultation with the Director of Finance, consider and decide an appeal within thirty (30) days of the date on which they receive the appeal.

9.4 If, based on new information provided by the Applicant through the appeal, the Executive Director is satisfied that the Applicant meets the eligibility criteria under s. 5 or that the proposed purchase is consistent with the purpose of the Grant and the Applicant should therefore receive the Grant, the Executive Director shall accept the application and provide the Grant to the Applicant.

9.5 If, based on the new information provided by the Applicant through the appeal, the Executive Director is **not** satisfied that the Applicant meets the eligibility criteria under s. 5

or that the proposed purchase is consistent with the purpose of the Grant, the Executive Director shall reject the appeal and confirm their decision to the Applicant.

- 9.6 There is no appeal from decisions made under the Policy to the First Nations Council, either directly, or through the Citizen Concern process.