



CHAMPAGNE AND AISHIHIK FIRST NATIONS

Shadhäla Äshèyi yè Kwädän, Champagne and Aishihik First Nations or CAFN, is located in the Yukon Territory and northern B.C. We have one of the most spectacular workplaces in the Yukon and CAFN is one of the First Nations leading the way in [Self-Government](#) in Canada.

Our people (*dän*) are deeply connected to *Dákeyi* (our land). We are actively building *Dän K'e* (our culture and beliefs) back into all that we do.

Through our offices in *Dakwäkäda* (Haines Junction) and *Kwänlin* (Whitehorse) our goal is to hire CAFN Citizens as well as skilled people from the Yukon, Canada and beyond, who will help us continue to grow and innovate our Self Government. We are a competitive employer with strong family and cultural values and generous benefits, and we welcome your interest in advancing our Self Government through employment with our nation.

JOB OPPORTUNITY – POSTED May 13, 2026 Nju Retail Associate

Regular term June 15, 2026 – December 15, 2028

Competition #26-27-09

Level 6A - \$72,144.59

Robust Benefits and Pension Package

Haines Junction: DaKu

Job Summary:

Reporting to the Director, Language and Culture, this position performs retail and administrative duties to ensure the effective and efficient operation and maintenance of the Da Ku Cultural Centre Nju Retail and Online Store. This position works closely with the Marketing and Events Coordinator to align functional operations and promotion of the retail store. This position meets customer needs, plans and coordinates sales, merchandising, and commissioning, as well as reconciles finances, and performs the day-to-day tasks and procedures as well as other duties as required.

Education and Experience:

Grade 12 or GED. Post-secondary coursework in business administration, office administration, or other related field would be an asset. Experience in a retail environment or service/tourism industry is required. Experience performing a broad range of client services and administrative support functions, preferably in an office environment. Experience using Microsoft Office (Word, Excel and Outlook) and performing basic accounting functions. Experience providing financial support such as timesheets, accounts payable, or accounts receivable would be an asset. An equivalent combination of education, training and/or experience may be considered.

Conditions of Employment:

- Valid Yukon Class 5 driver's license
- Criminal Records Check.
- Willing to respect and maintain confidentiality.
- Willing to work evenings and weekends when necessary

- Ability to lift and carry lightweight objects such as file boxes, supplies, equipment, laptops, etc.
- All Champagne and Aishihik First Nations employees are expected to conduct their duties in a harmonious and cooperative manner intended to enhance the First Nations efforts to build a strong and prosperous Government.

CAFN is an equal opportunity employer, however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission.

Please note that selection for further consideration will be based solely on the information you provide in your resume. We thank all those who apply but only those selected for further consideration will be contacted.

- Temporary Assignments may be considered. Please ensure you have supervisor approval before applying.
- Under-fill position will be considered.
- An eligibility list will be created from this posting.
- This position is a back fill for Maternity/parental leave, allowance for hands on training overlap.

For a complete job description please check the CAFN website at www.cafn.ca or contact below.

To be filled ASAP - Deadline: 4:30 pm on May 27, 2026

Send current resume and supporting documents to:

Megan MacKellar
Human Resources Officer
Phone: (867) 634-4200 ext. 245
mmackellar@cafn.ca