



CHAMPAGNE AND AISHIHIK FIRST NATIONS

Shadhäla Äshèyi yè Kwädän (Champagne and Aishihik First Nations or CAFN) is located in the Yukon Territory and northern B.C. We have one of the most spectacular workplaces in the Yukon and CAFN is one of the First Nations leading the way in [Self-Government](#) in Canada.

Dádän (Our people) are deeply connected to *Dákeyi* (our land). We are actively building *Dän K'é* (our culture and beliefs) back into all that we do.

Through our offices in *Dakwäkäda* (Haines Junction) and *Kwänlin* (Whitehorse) our goal is to hire CAFN Citizens as well as skilled people from the Yukon, Canada and beyond, who will help us continue to grow and innovate our Self Government. We are a competitive employer with strong family and cultural values and generous benefits, and we welcome your interest in advancing our Self Government through employment with our nation.

JOB OPPORTUNITY – POSTED July 29, 2026

Assets Manager

Regular Full-Time, starting ASAP

Competition #26-27-16

Salary: Level 9 - \$104,097.21 to \$126,530.81

Robust Benefits and Pension Package

Location: Haines Junction

Job Summary:

Reporting to the Director of Property Services, the Assets Manager is responsible for developing, implementing, managing and coordinating the Assets Management Program of the Champagne and Aishihik First Nations. The primary roles of the Assets Manager include; the establishment of a comprehensive Assets Management Software System, the preparation of CAFN Asset Policies and Procedures, the development of; Annual Work-Plans and budgets, a Five-Year Strategic Lifecycle Plan and a long-term Forecasting Plan with financial projections. The incumbent is also responsible for ensuring that all regulatory requirements are met, and that CAFN's Annual Audits accurately reflect CAFN's assets. Further, on an oversight and supervisory basis, the Assets Manager ensures that Assets Management staff; maintain the Assets Management Software System, perform asset inventory audits, manage asset performance and security risks, establish and meet maintenance and lifecycle schedules, arrange inspections and valuations, prepare specialized asset reports, perform research and provide procurement recommendations, and arrange for the proper and timely disposition of de-commissioned and surplus assets.

Education and Experience:

Bachelor's Degree in either Business Administration, Finance, Economics, Engineering, Project Management, Information Technology or a related discipline, and a minimum of five years of work experience, or an acceptable combination of education, training, knowledge, skills and experience.

Conditions of Employment:

- Criminal Records Check.
- Valid Yukon Class 5 driver's license.
- Willing and able to travel to CAFN communities.
- Willingness to work variable hours, including evenings and weekends.
- Extended workdays may be required to accomplish tasks and meet workload demands during peak periods or for urgent dead-lines, as directed.
- Mandatory confidentiality is a condition of employment for all CAFN personnel.
- All Champagne and Aishihik First Nations employees are expected to conduct their duties in a harmonious and cooperative manner intended to enhance the First Nations efforts to build a strong and prosperous Government.

Please note that selection for further consideration will be based solely on the information you provide in your resume. We thank all those who apply but only those selected for further consideration will be contacted.

An eligibility list will be created from this posting.

For a complete job description please check the CAFN website at www.cafn.ca or contact below.

Deadline: 4:30 p.m. on August 14, 2026

Send current resume and supporting documents to:

Megan MacKellar
Human Resources Officer
Phone: (867) 634-4200 ext. 245
mmackellar@cafn.ca