CHAMPAGNE AND AISHIHIK FIRST NATIONS

***Shadhäla Äshèyi yè Kwädän*, Champagne and Aishihik First Nations or CAFN, is located in the Yukon Territory and northern B.C. We have one of the most spectacular workplaces in the Yukon and CAFN is one of the First Nations leading the way in Self-Government in Canada.**

Our people (*dän*) are deeply connected to *Dákeyi* (our land). We are actively building *Dän K'e* (our culture and beliefs) back into all that we do.

Through our offices in *Dakwäkäda* (Haines Junction) and *Kwänlin* (Whitehorse) our goal is to hire CAFN Citizens as well as skilled people from the Yukon and beyond, who will help us continue to grow and innovate our Self Government. We are a competitive employer with strong family and cultural values and generous benefits, and we welcome your interest in advancing our Self Government through employment with our nation.

JOB OPPORTUNITY – POSTED November 10, 2026
Income Assistance Manager

Regular Full-Time **Competition #26-27-30**
Salary: **Level 9 - $104.097.21 - $126,530.81**
Robust Benefit and Pension Package
Location: **Haines Junction**

Job Summary:
Reporting to the Director of Community Wellness, the Income Assistance Manager is responsible for the overall administration, delivery, and continuous improvement of the Income Assistance Program in accordance with the Yukon Income Assistance Act, procedures and regulations.

This role ensures equitable, culturally safe, and client-centered service delivery, while supporting individuals and families in strengthening self-reliance through employment readiness and coordinated, wraparound supports. The Manager provides leadership to staff, oversees program compliance, and works collaboratively with internal departments, community partners, and governments to strengthen outcomes for clients.

Education and Experience:
A degree or diploma in a related field, or an equivalent combination of education and experience, is preferred. The successful candidate will have 3 to 5 years of experience in income assistance, social services, or program management, including staff supervision and the application of relevant legislation and policies. Strong skills in financial management, reporting, records administration, leadership, communication, and relationship building are required. Knowledge of employment barriers, professionalism, confidentiality, and ethical decision-making are essential. Knowledge of Dan'ke and a willingness to learn CAFN culture, traditions, language, and values are considered important assets.

Conditions of Employment:
- A valid Yukon Class 5 driver's license.
- Criminal Records/Vulnerable Sector Check
- Valid First Aid Certificate or willing to obtain
- Willingness to work evenings and/or weekends, as required
- Extended workdays may be required to accomplish tasks and meet workload demands during peak periods, as directed
- Mandatory confidentiality is a condition of employment for all CAFN personnel
- All Champagne and Aishihik First Nations employees are expected to conduct their duties in a harmonious and cooperative manner intended to enhance the First Nations efforts to build a strong and prosperous Government.

CAFN is an equal opportunity employer, however, qualified CAFN Citizens will be given priority and underfills may be considered. Please self-identify in your cover letter or resume.

Please note that selection for further consideration will be based solely on the information you provide in your resume. We thank all those who apply but only those selected for further consideration will be contacted.

For a complete job description please check the CAFN website at www.cafn.ca or contact below.

Deadline: Open Until November 24, 2026

Send current resume and supporting documents to:

Megan MacKellar
Human Resources Officer
Phone: (867) 634-4200 ext. 245
mmackellar@cafn.ca