CHAMPAGNE AND AISHIHIK FIRST NATIONS

Short Term Service

Expression of Interest – Posted on November 19, 2026

CAFN Haines Junction Community Christmas Dinner

Da Kų Cultural Centre

Wednesday, December 16, 2026

Head Cook (1)

2.0 Days – *includes shopping and prep day*

Salary: $375.00/day

Duties: Prepare nutritional **PM Snacks/Christmas Dinner and Desserts** for approximately **151 people**

- **Menu will be:** Turkey, Ham, mashed potatoes (peeled), gravy, buns, vegetables, salads, and possibly a Youth Menu item, assorted beverages, desserts.
- Snacks to be served prior to Dinner – meat, cheese, pickles, crackers, devilled eggs, ect.
- Shop and purchase groceries and supplies on a reasonable budget provided
- Haul and Store food per Food Safe regulations at Venue
- Supervise Assistant Cook, and the Cook's Helper to ensure service areas are kept clean
- Keep cooking area clean during and at the end of the event
- Ensure final sweep and mop of the Kitchen facilities
- **Submit receipts and leftover food is distributed as per department instructions**
- **Must have Food Safe Level I/II and previous experience**

Assistant Cook (1)

2.0 Days – *includes shopping with head cook and prep day*

Salary: $325.00/day

Duties: Assist Head Cook with shopping, food prep and delivery of the snacks and meal

- Help the Head cook with shopping, food storage, food preparation, service and clean up
- Set up and dismantling of serving area and assist with meal serving if required
- Ensure Kitchen Facilities and Floors are clean, swept and mopped on last day
- Dish Washing and other duties as required by Head Cook
- **Food Safe Level 1 is an asset**

Cook's Helper (1)

1.0 Day – event day

Salary: $225.00/day

Duties: Assist Head Cook and Assistant Cook with food prep and delivery of snacks and meal

- Set up and dismantling of serving area and assist with meal serving if necessary
- Maintain beverage station and keep serving areas clean
- Ensure Kitchen Facilities and Floors are clean, swept and mopped
- Dish washing and other duties as required by the Head Cook
- **Food Safe Level 1 is an asset**

Cleaner (1)

1.0 Day

Salary: $175.00/day

Duties: Set up/take down of tables. Clean and clear tables during and after the event of garbage and recycling. Ensure the food serving areas, beverage station is kept clean during event. Maintain the Bathroom facilities are stocked/cleaned. Assist where needed in the kitchen.

All positions are: Responsible for providing their own transportation to and from the place of employment. CAFN will not be responsible to submit anyone's resume or name via a phone call, email or FB messenger. Each applicant will be responsible to submit an updated resume and updated certificates.

We thank all those who apply but only those selected for further consideration will be contacted.

Closing date: 3:00 pm on December 3, 2026

Send current Resume and supporting documents to:

Millie Joe, Events and Special Projects Coordinator
Champagne and Aishihik First Nations
mjoe@cafn.ca ~ Phone/Text: (867) 634-5243