CHAMPAGNE AND AISHIHIK FIRST NATIONS

Short Term Service

Expression of Interest – November 10, 2026
Head Cook, Assistant Cook, Cook's Helper & Cleaner
CAFN Elders Senate
Champagne, YT
Event Date: Monday, November 23

Head Cook (1)
2.0 Days – *includes shopping and prep day*
Salary: $350.00/day
Duties: Prepare nutritional **AM Snack/LUNCH/PM Snack** for approximately **70 people**

- Submit Menu with Gluten & Dairy Free options with Resume/Application
- Shop and purchase groceries and supplies on a reasonable budget provided
- Haul and Store food per Food Safe regulations at Venue
- Supervise Assistant Cook, and the Cook's Helper to ensure service areas are kept clean
- Keep cooking area clean during and at the end of the event
- Ensure final sweep and mop of the Kitchen facilities
- **Submit receipts and leftover food is distributed as per department instructions**
- **Must have Food Safe Level I/II and previous experience**

Assistant Cook (1)
2.0 Days – *includes shopping with head cook and prep day*
Salary: $300.00/day
Duties: Assist Head Cook with shopping, food prep and delivery of one Lunch and two snacks

- Help the Head cook with shopping, food storage, food preparation, service and clean up
- Set up and dismantling of serving area and assist with meal serving if required
- Ensure Kitchen Facilities and Floors are clean, swept and mopped on last day
- Assist with dishes and other duties as required by Head Cook
- **Food Safe Level 1 is an asset**

Cook's Helper (1)
1.0 Days
Salary: $200.00/day
Duties: Assist Head Cook and Assistant Cook with food prep and delivery of Lunch and snacks

- Set up and dismantling of serving area and assist with meal serving if necessary
- Maintain beverage station and keep serving areas clean
- Ensure Kitchen Facilities and Floors are clean, swept and mopped
- Dish washing and other duties as required by the Head Cook
- **Food Safe Level 1 is an asset**

Cleaner (2)
1.0 Days
Salary: $175.00/day
Duties: Clean venue/hall areas and tables during and after the event of garbage and recycling. Ensure the food serving areas, beverage station is kept clean during event. Sweep and mop Hall at the end of the day. Maintain the Bathroom facilities are stocked and cleaned at the end.

All positions are: Responsible for providing their own transportation to and from the place of employment. CAFN will not be responsible to submit anyone's resume or name via a phone call or email instruction. Each applicant will be responsible to submit an updated resume and updated certificates.
We thank all those who apply but only those selected for further consideration will be contacted.

Closing date: 3:00 pm on November 18, 2026
Send current Resume and supporting documents to:

Millie Joe, Events and Special Projects Coordinator
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